

## ATTACHMENT 3

### Detail of Head of Internal Audit and Head of Compliance

#### Head of Internal Audit

Name/ Position/ Appointment Date/ Education	Age (Years)	Past 5-Year Work Experience		
		Duration	Position	Organization/Company/ Business Type
Ms. Chadaporn Thitisawat  Appointment Date: Januay 16, 2010  MA (Economic Law) Chulalongkorn University  MS (Accounting) Thammasat University  Graduated Diploma in Auditing Thammasat University  BBA major in Accounting Assumption University  Bachelor Degree: Bachelor of Law, Thammasat University	41			1) Listed Company
		Jan 2010 – present	Head of Internal Audit	Siam City Cement Public Company Limited/ Cement Producer
				2) Non Listed Company
		Nov 2007- Dec 2009	Senior Regional Internal Auditor	Panalpina Asia-Pacific Services (Thailand) Co., Ltd
		Training Experience: 1) Thai Institute of Directors (IOD)'s Course(s) None 2) Others course: Senior Management Program by Holcim Ltd., Switzerland In 2012		

#### Head of Internal Auditor's responsibility

- Develop a flexible annual audit plan using an appropriate risk-based methodology, including any risks or control concerns identified by Management through the Business Planning and Risk Management (BPRM) process or otherwise, and submit that plan as well as periodic updates to the Audit Committee for review and for approval of the Board of Directors.
- Co-ordinate the scope of work with the external auditors, other internal assurance functions and regulators, as appropriate, for the purpose of providing optimal audit coverage to the organisation at a reasonable overall cost.
- Implement the annual audit plan, as approved, including as appropriate any special tasks or projects requested by Management and the Audit Committee.
- For each audit project, report material observations and recommend actions to correct deficiencies in an Internal Audit Report to the respective Executive Committee Member and the Audit Committee. Issue periodic reports to Executive Committee and the Audit Committee summarising results of audit activities.
- Review and monitor the implementation of agreed action plans based on audit findings, and assist Management in ensuring they have been properly addressed.
- Maintain a professional audit staff with sufficient knowledge, skills, experience, and professional certifications to meet the requirements of this Charter.

## Head of Compliance

Name/ Position/ Appointment Date/ Education	Age (Years)	Past 5-Year Work Experience		
		Duration	Position	Organization/Company/ Business Type
<b>Mr. Wutthipong Songwisit</b>  Company Secretary  Appointment Date: May 9, 2013  Barrister-at-law  Bachelor Degree: Bachelor of Law, Thammasat University	46			<b>1) Listed Company</b>
		May 2013 - Present	Company Secretary	Siam City Cement Public Company Limited/ Cement Producer
		April 2013 - Present	Head of Legal and Compliance	Siam City Cement Public Company Limited/ Cement Producer
				<b>2) Non Listed Company</b>
		Jan 2008 - Mar 2013	Corporate Legal Counsel, Company Secretary & Corporate Compliance Officer	Star Petroleum Refining Public Company Limited/Refinery
		Nov 2005 -Jun 2008	Legal & Compliance Manager – South Pacific	Momentive Performance Materials Company Limited /Silicones Producer (Formally, GE Toshiba Silicones)
		May 2003 - Oct 2005	Legal Manager	Michelin Siam Company Limited / Tire Industry

Training Experience:	
1) Thai Institute of Directors (IOD)'s Course(s)	Year
Company Secretary Program (CSP)	2010
Board Reporting Program (BRP)	2010
Effective Minutes Taking Program (EMT)	2010
2) Others course:	
None	

## Head of Compliance's responsibility

Head of Compliance is responsible for a compliance of the Company and the Group in accordance with the applicable laws, rules, regulations, policies and requirements of agencies and organizations in relation with the business operations of the Company, including the business ethics as well as the policies and procedures of the Company.