

Attachment 3 Head of Internal Control Office and Corporate Compliance Officer**Head of Internal Control**

The Audit Committee has authorization and is responsible for appointment of the Internal Auditor. At the Audit Committee meeting no. 4/2012, on 20 June 2012, the Audit Committee reviewed the qualifications of, and appointed, Ms. Sukhumal Tonpitak as the Company's Internal Auditor.

The roles and responsibilities of Internal Auditor are to provide independent and reasonable assurance to ensure the effectiveness of risk management, internal control and good corporate governance. This also includes examine on fraud and Anti-Corruption. The Internal Auditor follows the Professional Standard guideline and applies innovative approaches for internal audit process.

At the Audit Committee Meeting No. 4/2018 on 1 November 2018, the Audit Committee reviewed the Charter of the Internal Auditor and no change was required from the review.

Ms. Sukhumal Tonpitak**Internal Auditor**

Age 50 years

Education

Master Degree

- MBA Maryville
University of St. Louis, Missouri, USA

Bachelor Degree

- Accounting
Assumption University

Working experience in past 5 years

2009 – Present Internal Auditor

Training Courses related to Audit works

- Quality Assurance of Internal Audit work
- IT Audit for Non-IT Auditor
- Working paper for Anti-Corruption – CAC
- Framework of Internal Control COSO
- Asian Conferation of Institutes of Internal Auditors
Conference 2018
- The Institutes of Internal Auditor's International
Conference 2019
- Continuous Auditing
- Compliance Auditing
- Business Strategic Auditing

Corporate Compliance Officer

The Board of Directors established the Business Conduct Policy in 2010 and appoints the Corporate Compliance Officer to have primary oversight responsibility to ensure the Company operates the business in accordance with guidelines and policies provided in the Business Conduct Policy. Ms. Nattawan Khumwiwat has been appointed to take the role of the Corporate Compliance Officer since 1 July 2015.

The Corporate Compliance Officer is responsible for implementation and monitoring the compliance program consistent with the Business Conduct Policy, communication policies and practices, reporting to the Board of Directors and Audit Committee on related matters, handling investigations on reports of suspected conduct violating the policy, and recommend disciplinary action(s) against personnel whose conduct is not in line with the principles provided in the Business Conduct Policy. All reports of suspected violations of policy, and sources of those reports, are treated confidentially.

The Corporate Compliance Officer reports quarterly to the Audit Committee on the implementation program and compliance to the Anti-Corruption Policy and Business Conduct Policy.

Ms. Nattawan Khumwiwat

**Corporate Legal Counsel, Company Secretary and
Corporate Compliance Officer**

Age 39 years

Education

Master Degree:

- LL.M., International Business Law
American University, Washington College of Law, USA
- LL.M., Business Law (English Program)
Chulalongkorn University

Bachelor Degree

- Laws
Thammasat University

Barrister at Law

- The Thai Bar Association

Working experience in past 5 years

- 2015 - Present Corporate Compliance Officer
- 2013 - Present Corporate Legal Counsel and Company Secretary

**Training Courses related to Company Secretary and
Compliance organized by the Thai Institutes of Directors**

- Company Secretary Program (CSP 39/2011)
- Board Reporting Program (BRP 5/2011)
- Effective minute taking (EMT 22/2012)
- Anti-Corruption: The Practice Guide (ACPG 28/2016)
- Corporate Governance for Executives (CGE 12/2018)
- Enhancing Good Corporate Governance based on CGR Scorecard in 2019
- ASEAN CG Scorecard Coaching in 2019